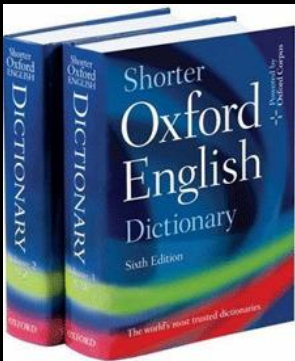


EDUCATION SPECIFICATIONS *(and STUFF):* Speaking the Same Language

Berkeley Unified School District
Citizens Bond Oversight Committee
September 25, 2014

TONIGHT'S GOALS

1. Define some terms
2. Compare & contrast/draw distinctions
3. Identify what's required vs. what's optional
4. Discuss Pros & Cons/Best Practices



Capacity
Educational Goals Unique Character
School Size Maintenance Driven Design Standards Flexibility
Safe Warm Dry Master Plan Implementation Plan
How Come We Didn't Get Curriculum Driven How Come They Got FIT
Plan Education Specifications
Facilities Needs Assessment
Guidelines Vs. Rules Equity
Utilization



EDUCATION SPECIFICATIONS

1. Translate the physical requirements of the Educational Program into words
2. Describe:
 - a. Curriculum goals
 - b. People to be served
 - c. Learning activities to be supported
 - d. Spatial requirements for those activities
3. Should establish goals, not “just” represent current conditions
4. Are education driven

DESIGN STANDARDS

1. Document “District Standards” for materials, systems, and equipment
2. Should establish goals, not “just” represent current conditions
3. Are often maintenance driven

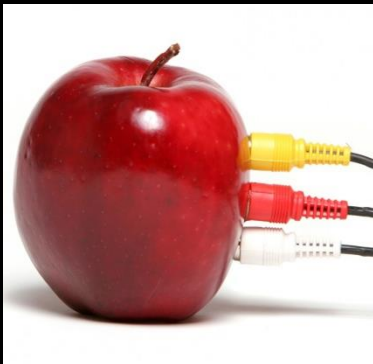


NEEDS ASSESSMENTS

1. Create an inventory
2. Are typically maintenance driven
 - a. Focused on keeping students safe, warm & dry
 - b. Documenting what's broken, out of date, nearing the end of its useful life, etc.
3. Ought to *also* have functional and educational components
 - a. Should document delta between existing conditions and Education Specifications (*goals*)
 - b. Hard to do without goals established

FIT (*Facilities Inspection Tool*)

1. Developed by OPSC
2. Requires COE representatives to inspect
3. Intended to make sure schools are in “Good Repair” as defined in Ed Code



MASTER PLANS

1. Indicate what's needed to meet your goals
2. Documenting for each site:
 - a. Extent of needed new construction, modernization, site reconfiguration, etc.
 - b. Infrastructure needs
 - c. *Estimate* of probable project costs
 - d. Established priorities
 - e. Basis for those decisions/plans
3. Serve as a “photograph” of your destination



IMPLEMENTATION PLANS

1. Take your Master Plan to the next level
2. Outline how you will meet your needs
 - a. Divide identified Scopes of Work into achievable projects
 - b. Place those projects in time
 - c. Establish project *budgets*, including escalation
 - d. Identify funding sources
 - e. Calculate cash flow needs
3. Serve as a road map to your destination

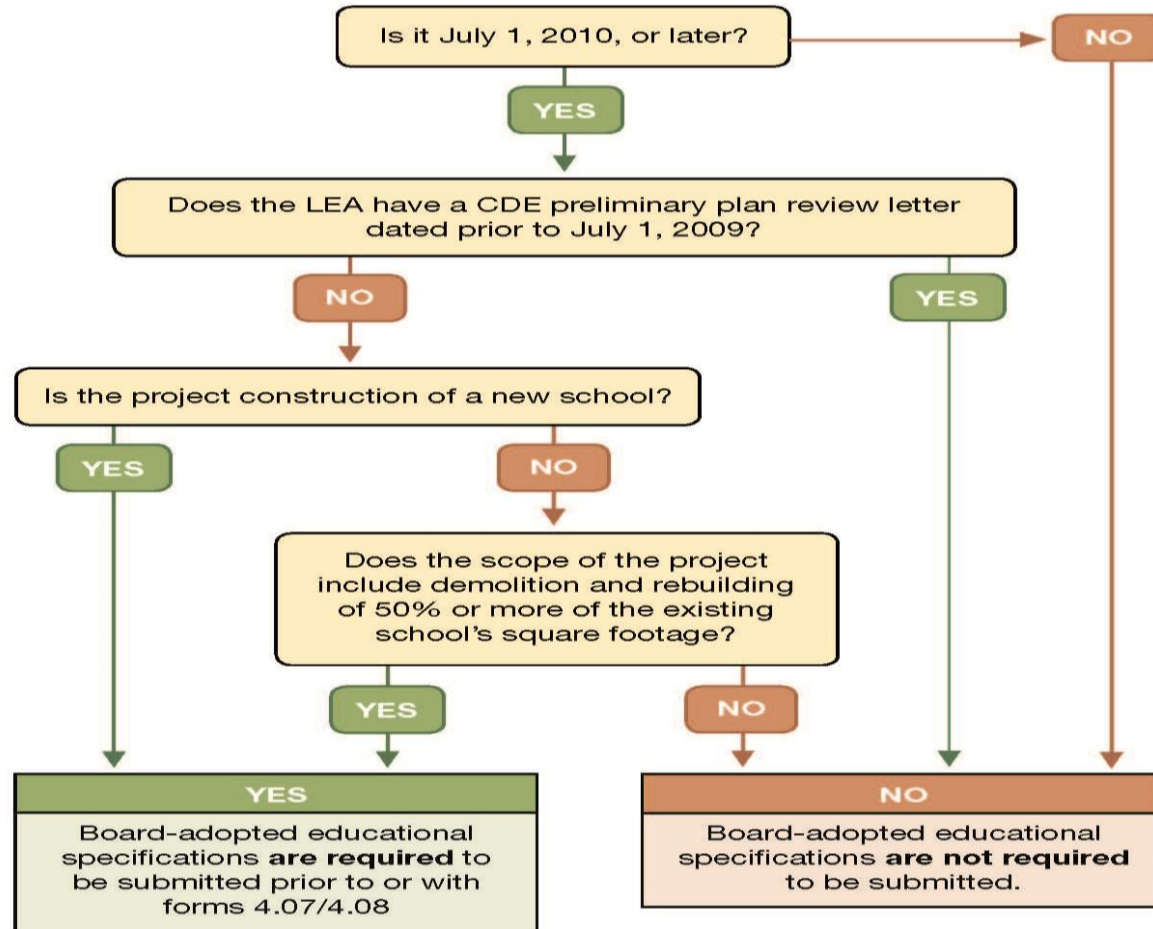


WHAT'S REQUIRED?

1. Facilities Inspection Tool (FIT) -- or a tool of your own choosing that meets at least the FIT standards
 - a. In order to participate in the SFP and Deferred Maintenance programs
2. Education Specifications -- sometimes



WHAT'S REQUIRED, cont'd?



WHAT'S GOOD PRACTICE?

1. Knowing where you are/what you have
2. Having a plan
3. Involving others – getting buy-in
4. Addressing (*agreed-upon*) high priority items first
5. Planning for equity of outcome vs. equity of dollars spent
6. Getting CDE approval of your project plans

QUESTIONS/DISCUSSION

